

# BUSINESS CONSENT FORM

Use this form to consent to the release of confidential information about your Business Number (BN) account(s) to the representative named below, or to cancel consent for an existing representative.

- Complete Parts 1, 2, and 5 to name a representative.
- Complete Parts 3, 4, and 5 to cancel consent for an existing representative.
- Complete all parts of this form if you want to both name a new representative and cancel consent for an existing representative.

If you have questions, such as where to send this form, call us at 1-800-959-5525.

## Part 1 – Consent to release of information to a representative

Client's name: \_\_\_\_\_ Business Number: 

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I consent to the release of confidential information about my BN account(s) by the Canada Customs and Revenue Agency to the representative named below.

\_\_\_\_\_  
 Representative's name (If a firm, enter the name of the firm. If an individual, enter the first and last name of the individual.)

If you named a firm as your representative, and you want to specify a particular individual of that firm, enter that individual's first and last name.

( ) \_\_\_\_\_  
 Representative's telephone number

( ) \_\_\_\_\_  
 Representative's fax number

## Part 2 – Details of consent

### A. Which accounts?

I request that this consent apply to all accounts.  OR

I request that this consent apply only to the following accounts.

(Check the appropriate box or boxes. If you wish to authorize access to more than one account of the same type, for example RP0002 and RP0003, please print the account numbers in the spaces provided.)

Corporate income tax	RC0001	<input type="checkbox"/>	RC	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>					RC	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>				
GST/HST	RT0001	<input type="checkbox"/>	RT	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>					RT	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>				
Payroll deductions	RP0001	<input type="checkbox"/>	RP	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>					RP	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>				
Import/Export	RM0001	<input type="checkbox"/>	RM	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>					RM	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>				

### B. Which years?

I request that this consent apply to all years.  OR

I request that this consent apply only to the following years:

1. All year-ends up to: 

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 Year Month Day

2. All year-ends beginning in: 

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 and all years after that.  
 Year Month Day

3. The following year-ends only: 

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 Year Month Day Year Month Day

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 Year Month Day Year Month Day

**Part 3 – Cancellation of consent to release of information to a representative**

Client's name: \_\_\_\_\_

Business Number: 

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I cancel all previous consents for all representatives.  OR

I cancel my consent to the release of confidential information about my BN account(s) by the Canada Customs and Revenue Agency to the representative named below.

\_\_\_\_\_  
Representative's name (If a firm, enter the name of the firm. If an individual, enter the first and last name of the individual.)

If you named a firm as your representative, and you want to cancel the consent for a particular individual of that firm, enter that individual's first and last name.

( ) \_\_\_\_\_

Representative's telephone number

( ) \_\_\_\_\_

Representative's fax number

**Part 4 – Details of cancellation of consent**

**A. Which accounts?**

I request that this cancellation of consent apply to all accounts.  OR

I request that this cancellation of consent apply only to the following accounts.

(Check the appropriate box or boxes. If you wish to cancel access to more than one account of the same type, for example RP0002 and RP0003, please print the account numbers in the spaces provided.)

Corporate income tax	RC0001	<input type="checkbox"/>	RC	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>					RC	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>				
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**B. Which years?**

I request that this cancellation of consent apply to all years.  OR

I request that this cancellation of consent apply only to the following years:

1. All year-ends up to: 

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Year Month Day
2. All year-ends beginning in: 

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 and all years after that.  
Year Month Day
3. The following year-ends only: 

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Year Month Day Year Month Day  

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Year Month Day Year Month Day

**Part 5 – Signature**

Print your name \_\_\_\_\_ Title \_\_\_\_\_

This form must be signed by an owner, partner, director, trustee, or officer.

Sign here



\_\_\_\_\_

Date 

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Year Month Day

**WE WILL NOT PROCESS THIS FORM IF IT IS NOT SIGNED**